



**CAMBORNE SCIENCE
& INTERNATIONAL ACADEMY**

Camborne Science and International Academy Behaviour Procedure

Review

Reviewed on: December 2024

Reviewed by: LGB

Review Period: 3 years

Version: 1.0





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- Behaviour Policy
- Suspension and Exclusion Procedure



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The Athena Learning Trust behaviour procedure aims to set out how Athena Learning Trust develops and maintains good behaviour and discipline in and out of school through clarity of expectations, simplicity of systems, investment in routines, and highly effective communication leading to positive working relationships.

1 - In-class behaviour

1.1

All staff and students are expected to follow a focus routine: '3, 2, 1, *Focus*', to ensure that students are: **F**acing the teacher, and **O**bserve the teaching with **C**lear eye contact, sitting **U**pright with **S**ilent attention. Silent attention means no talking, no calling out, no shouting out, no whispering, no murmuring, no fiddling with pens, rulers or equipment.

1.2.

Students arrive at classes on time in the correct uniform and with the correct equipment.

1.3.

Teachers arrive at the classroom on time and with their lesson and resources planned and ready.

1.4.

Where students do not follow the focus routine, where they disrupt the teaching or learning, or where other school rules are broken in lessons students receive a named reminder.

1.5.

Where school rules are broken again students are referred to reflection.

1.6.

Serious one-off incidents are dealt with outside the named reminder process.

2 - Out of lesson behaviour

2.1.

Students are expected to walk calmly and sensibly around the school. Arrive calmly, leave calmly and keep considerate.



2.2.

Staff are expected to be in the centre of corridors at lesson changeover.

2.3.

Students should not push and shove each other.

2.4. Students not walking sensibly around the school receive a named reminder and then are sent to reflection if further or instances occur such as inappropriate contact or swearing.

3 - Uniform and equipment

3.1

The school publishes a full list of expected equipment and uniform on their website.

3.2

Uniform and equipment is checked by tutors every morning during tutorial.

3.3.

Students without the correct uniform and/ or equipment, are supported as follows:

(1) Before school and tutorial: resolved using clothing/ equipment held by the school - parents are charged for equipment via Parent Pay.

(2) If unresolvable: reflection

(3) After tutorial: reflection

3.4.

For students refusing to be supported with uniform and/ or equipment, the following will happen:

(1) Reflection until resolved after at least 2 periods plus one break

(2) Inform tutor

(3) Contact home



4 - Serious behaviour warranting suspension

4.1. Some serious behaviour breaches are normally dealt with by suspension. These include:

- **Discriminatory Behaviour or Language** - ALL instances, including use of racist, homophobic, biphobic, transphobic, misogynistic, or ableist language, is met with a zero tolerance response and will receive a suspension and possible exclusion. This includes what some might suggest is casual derogatory language for example 'that's so gay' 'it's gay' etc. This list is not exhaustive.
- **Tuantiing** from the school
- **Walking away** from staff; ignoring or defying staff (unless it puts student safety at risk)
- **Disrupting** reflection persistently
- **Bullying**
- **Swearing at or about a member of staff** (even if under breath)
- **Fighting**
- **Filming staff or students at school**
- **Posting inappropriate social media content** even if out of school hours
- **Refusal to submit a mobile phone** if the student does not have a Yondr pouch

This list is not exhaustive but instead is used to detail the range of behaviours which could lead to suspension.

4.2 - Some serious behaviour breaches will normally be dealt with by means of exclusion.

These include, but are not limited to:

- **Fighting** which results in serious medical treatment, stamping, kicking in head, headbutting, striking when the other party is on the floor
- **Bringing a weapon** onto the school site
- **Repeated discriminatory behaviour or language**, including use of racist, homophobic, biphobic, transphobic, misogynistic, or ableist language, is met with a zero tolerance response and receives an exclusion. This list is not exhaustive.
- **Carrying or supplying drugs or alcohol** on the school site or being under the influence of



- **Persistent bullying**
- **Sexual abuse or assault**

5 - Use of Reasonable Force

5.1 The Law - Under s. 93 Education and Inspections Act 2006, all members of school staff have a legal power to use reasonable force on and off school premises where the member of staff has lawful control, or is in charge, of the pupil concerned. The decision on whether or not to physically intervene is down to the professional judgment of the member of staff concerned and has to be judged on a case-by-case basis.

5.2 Control means either passive physical contact, such as standing between pupils or blocking a pupil's path, or active physical contact such as leading a pupil by the arm out of a classroom.

5.3 Physical restraint means to hold back physically or to bring a pupil under control in more extreme circumstances, for example when two pupils are fighting and refuse to separate without physical intervention. School staff should always try to avoid acting in a way that might cause injury, but the law recognises that in extreme cases it may not always be possible to avoid injuring the pupil. The kinds of situation include:

- i removing disruptive children from the classroom where they have refused to follow an instruction to leave;
- ii preventing a pupil behaving in a way that disrupts a school event or a school trip or visit;
- iii preventing a pupil leaving the classroom to keep them safe
- iv preventing a pupil from attacking a member of staff or another pupil
- v restraining a pupil at risk of harming themselves through physical outbursts.

6 - Mobile Phones

6.1 Mobile phones are not to be either seen or heard anywhere on the school site.

6.2 If students require a mobile phone to travel and to and from school it must be in a Yondr pouch on school site until dismissal from school at the end of the school day.



6.3 Parents can contact their children by telephoning or emailing the school office for urgent messages.

6.4 Students can request to use the office phone to phone home in emergency situations and at the discretion of the school staff.

6.5 Students using their mobile phones, or if they are seen or heard, will have them confiscated until the end of the day, when the phone can be collected from the school office by a parent/carer.

6.6 In the instance of repeated usage of a mobile phone on school premises, pupils will be required to hand their phone into the office every day, or parents will confirm a student has not brought a phone onto the school premises.

6.7 For instances of students refusing to hand over their phone:

- (1) Suspension
- (2) Extended confiscation i.e. hand in their phone at the start of the next day

7 - Reflection

7.1 Students are sent to Reflection and must arrive promptly, within five minutes.

7.2 Students on arrival must read a book until they are placed in a Reflection Room.

7.3. Students complete 2 lessons in Reflection plus a break or lunch, for the majority of offences.

7.4 Students are allowed a short break and lunch, but at a different time to the rest of the school. Separate arrangements for students to collect lunches from the canteen will be made.

7.5 Students repeatedly referred to Reflection are monitored by the Respond team.

8 - Behaviour outside the school premises

Students can be sanctioned for any behaviour that contravenes this policy, or at the headteacher's discretion, when they are outside the school grounds, especially if they are:

- taking part in any school-related or school-organised activity



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- travelling to and from school
- wearing school uniform
- identifiable as a student at the school
- poses a threat to another person

OR

- could adversely affect the reputation of the school

9 - Wilful Damage

Students causing wilful damage will receive a sanction. This will either be time in the Reflection Room or external suspension. In addition, the following will happen:

- If the cost of repairing or damage costs over £50 the Academy will inform the police
- If the damage is extreme or repeated the damage may be logged as a crime

The parents/ carers will be invoiced by the Trust Finance team to cover the full cost of any repair.